



September 7th, 2021

IMPORTANT INFORMATION FOR EVERYONE
PLEASE READ

Dear Parents/Carers,

Welcome back after the summer holidays. We hope you enjoyed the break and are looking forward to a busy year in the life of the school. I would like to thank everyone for their co-operation during the beginning of the new term. I would also like to thank the children for the way they have responded to the return to school arrangements. If you have not already done so, please read the letter dated 15th July which was sent out at the end of last term before the school broke up for the summer, as it did include important information which all parents, carers and any others with responsibility for bringing or collecting the children from school should be aware of. The letter is available to view on the school website.

I would like to present the following information at the beginning of the new term.

Health & Safety / Covid-19 - We continue with various health and safety arrangements during the school day, in our efforts to continue to minimize the risks of Covid-19. These include staff wearing face coverings when moving around the building, staggered break/dinner breaks, encouraging regular hand-washing, reducing any unnecessary mixing of staff as well as maintaining a safe distance from others. As parents/carers, please continue to make every effort possible to reduce any risks while on the school site. **As well as leaving the school site promptly once your child has been dropped off or collected, please continue to respect the health and safety of others by maintaining a safe distance from others and wearing face coverings when dropping off or collecting the children.** These actions are included in the latest Welsh Government guidance on the re-opening of schools for September,

Hand sanitisers - We continue to use hand sanitising facilities in school. If your child wishes to bring his/her own sanitising liquid, then he/she may do so. However, we ask the children not to share this with other pupils.

Contacting the class teachers - You are able to e-mail the class teachers directly. You can use this to report an absence, change a parents evening time etc. Due to data protection reasons, e-mail should not be used to transfer confidential information. Below are the e-mail addresses for each class teacher. The e-mail system should not be used to make any complaints.

Miss Amy Morris MorrisA21@hwbmail.net

Miss Laura Lewis LewisL109@hwbmail.net

Miss Manon Davies DaviesM125@hwmbail.net

Miss Delyth Dempsey DempseyD1@hwbmail.net

Miss Bethan Morris	MorrisB16@hwbmail.net
Mr Dyfan Jones	JonesD106@hwbmail.net
Mrs Manon Williams	WilliamsM1666@hwbmail.net
Miss Eilw Evans	EvansE42@hwbmail.net
Miss Catrin Rowlands	RowlandsC193@hwbcymru.net
Mr Dylan Jones	JonesD2133@hwbcymru.net
Mr Sion Owen	OwenS19@hwbmail.net
Mr Owen	inclusion@hwbmail.net

Please remember to contact the school immediately if you have any questions or issues you want to raise. We are here to help and are very keen to discuss any issues and solve any problems for the good of our pupils.

In the first instance, if you have a concern about your child (educational/behaviour etc) please discuss with the **class teacher**. You may be directed to another member of staff if necessary.

If you are not satisfied with the response - you should contact **Mrs Manon Williams** (Head of Key Stage 2) or **Miss Manon Davies** (Head of Foundation Phase) or **Mr Dyfan Jones** (Deputy Headteacher).

If you are still unsatisfied, please contact **Mr Rhodri Jones** (Headteacher).

If you are still unsatisfied and the issue is not resolved, you should contact **Mr Geraint Phillips**, the Chair of Governors.

Teachers with additional pastoral responsibilities:

Mr Sion Owen is the school's inclusion and Additional Learning Needs (ALN) co-ordinator. Mr Owen is available to discuss other concerns involving your child's development and welfare and to discuss any additional support the school may be able to offer your child. If you need to discuss your child with Mr Owen, then a suitable time will need to be arranged, as Mr Owen has teaching responsibilities for one of the year 3&4 classes for the majority of his weekly timetable.

Miss Manon Davies and **Mr Sion Owen** will monitor attendance during the year, and will be working closely with the school's welfare officer in the process of monitoring punctuality and attendance.

Pupil Absences / Punctuality:

Pupils' attendance is always a priority for the school. It is vitally important that pupils attend school regularly. We ask that you contact the school on the first day of absence. **Please ensure that you notify school before 9:30.** We will continue to monitor and liaise with parents of students where attendance has been a cause for concern in the past.

The Headteacher's permission and authorisation is needed if you wish to take a child out of school during term time. Authorisation will be dependent upon the child's current and past attendance rates. Any requests for an absence from school should be made through a letter to the headteacher. Authorisation will not be given to requests for more than 5 days. We encourage you as parents/carers to make every possible effort to avoid arranging holidays during the school term.

Arriving / Leaving school / Parking - You will be aware that we have made some changes to the daily timetable. The end of the afternoon is particularly busy, and therefore the staggered end times continue. **Please can all parents/carers ensure that you do not arrive to school any more than five minutes before the start time and finishing times for your child's daily session.** I have included the session times below. These have previously been shared with you. Please share the information with any relatives or carers who may be responsible for dropping off or collecting your child from school. **Please note that morning session starts at 8:55 for reception to year 6 pupils.**

8:55 - Foundation Phase (Reception/Yr1 &2) KS2 (Years 3/4/5/6) start

15:00 - Foundation Phase (Reception/Yr1 &2) finish

15:15 - KS2 (Years 3/4/5/6) finish

9:00 - 11:30 Morning Nursery Start/Finish / **12:30 - 15:00** - Afternoon Nursery Start/Finish

Collection from the school yard - You should by now be familiar with the arrangements for collecting your child from the school yard at the end of the school day. For safety reasons, and in our efforts to minimise risks and reduce numbers on the yard during this busy time, may I remind parents and carers to ensure that **only ONE adult/person comes to collect the child from the school yard.** Once again, please ensure that you leave the yard promptly, once you have collected your child, following the one-way system.

Please make every effort to ensure that your child stays with you following hand over from the class teacher, and that he/she avoids playing with other children on the school yard, especially if from different year group bubbles.

Illness/Symptoms - If your child is unwell, or is displaying Covid-19 symptoms, then please do not send him/her to school, and arrangements should be made for a test. He/She should stay at home until he/she feels better, following advice from Public Health Wales. Please inform the school if you have been required to do this.

Distance Learning - During the lockdown periods the children made use of their individual HWB on-line learning platform to support them with learning from home. Your child will continue to make use of the resource and there will be occasions when the class teacher will ask your child to complete a homework task through the use of Google classrooms which is accessed through the HWB account. As it continues to be an uncertain time regarding the Covid-19 virus, we need to be ready and prepared for a situation where the school or class may need to be closed. If we are faced with such a situation, the class teacher will co-ordinate the learning through the child's HWB account.

School Dinners - School dinners are available and are served in the school hall with staggered times for different age groups. Payment for school dinners as well as meal selection will need to be done in advance by accessing ParentPay. **All school dinners will need to be booked and paid in advance using ParentPay, including children receiving free school meals. The school are no longer able to book their dinner, it must be done through their ParentPay account before 8am on the morning or you can book up to 6 weeks in advance. If parents have not booked a lunch for their child, the school will contact you to bring in a packed lunch.** If you have not received your child's login details for ParentPay, please contact the school office by emailing mailbox@hooson-pri.wrexham.sch.uk

The Welsh Language - Welsh is a key part of this school, and it gives us as a school great pleasure when we see the children from nursery to year 6, develop and improve their ability to use Welsh as they become bi-lingual. Welsh is the language of the school, and it is always pleasing to hear the children speaking Welsh. There is an expectation for the children to use Welsh in the school as their main language of communication, and we encourage and praise the children through various reward systems. Through regular use and practice, their bi-lingual skills will further improve and develop. Please work with the school to encourage your child to make use of the language at every possible opportunity. Diolch.

Dogs - May I take this opportunity to remind you that dogs are not permitted on to the school grounds. Thank you for your co-operation.

Collecting pupils early from school - We wish to encourage parents/carers to make every effort to avoid this, unless it is for emergency reasons only. It does have an impact on the child's education and can cause inconvenience which can be avoided. Thank you for your co-operation.

Communication - The school website, Schoop, the school app, and the school's Twitter account is currently the main sources of communicating with you as parents/carers. Therefore, please ensure that these are regularly checked.

It will be much appreciated if all parents/carers ensure that any other adults who may be collecting the children from school are made aware of the above information. Once again, I would like to remind you to please contact your child's class teacher through their direct e-mail address if you have any questions about the activities and your child's work, or contact the office at mailbox@hooson-pri.wrexham.sch.uk for general enquiries.

Thank you for your continued co-operation and support.

Yours sincerely,

Rhodri Jones
Headteacher