

# *Prospectus*



*‘Annwyl gennym yw  
ein gwlad a’n bro’*

*I.D.Hooson*

## ***'Dysgu a Tyfu Gyda'n Gilydd'***

'Mae Ysgol I.D. Hooson yn cydnabod fod pob plentyn yn unigolyn, yn greadigol ac yn meddu ar yr angen i lwyddo. Felly, mae Ysgol I.D. Hooson yn parchu anghenion unigol y plant, yn meithrin awyrgylch gofalgarn a chreadigol ac yn pwysleisio datblygiad cymdeithasol, emosiynol, corfforol a chydwybodol pob plentyn.'



## ***'Learning and Growing Together'***

'Ysgol I.D. Hooson recognises that each child is an individual, is creative and possesses the need to succeed. Therefore Ysgol I.D. Hooson respects the individual needs of children, fosters a caring and creative environment and emphasises the social, emotional, physical and intellectual development of each child.'

YSGOL I.D. HOOSON  
HEOL CARADOG  
RHOSLLANERCHRUGOG  
LL14 2DS  
01978 832950

e-mail: [mailbox@hooson-pri.wrexham.sch.uk](mailto:mailbox@hooson-pri.wrexham.sch.uk)  
[www.hooson-.cymru](http://www.hooson-.cymru)

## GOVERNORS

<u>Name</u>	<u>Representative</u>
Mr Rhodri Jones	Headteacher
Mr Geraint Phillips (Chairman)	Co-opted
Mrs Lynda Roberts (Vice Chairman)	Co-opted
Mrs Sarah Kelsall	Staff
Mr Dyfan Jones	Teachers
Mr Clwyd Richards	L.E.A.
	L.E.A.
Mr Paul Pemberton	Community
Mr Hywel Dodd	Parent
Pastor Joshua Roberts	Parent
Mrs Beth Williams	Parent
Mrs Bethan Fell	Parent

## STAFF

<b>Headteacher</b>	Mr Rhodri Jones
<b>Deputy Headteacher</b>	Mr Dyfan Jones
<b>Head of Inclusion</b>	Mrs Laura Davies
<b>Head of Foundation Phase</b>	Miss Manon Davies
<b>Head of Key Stage 2</b>	Mrs Manon Williams
<b>Teachers:</b>	
<i>Nursery</i>	Miss Amy Morris
<i>Reception</i>	Mrs Laura Davies
<i>Reception</i>	Miss Delyth Dempsey
<i>Years 1 and 2</i>	Miss Manon Davies
<i>Years 1 and 2</i>	Miss Esther Richards
<i>Years 3 and 4</i>	Mr Dyfan Jones
<i>Years 3 and 4</i>	Miss Catrin Rowlands
<i>Years 3 and 4</i>	Miss Bethan Morris
<i>Years 5 and 6</i>	Mrs Manon Williams
<i>Years 5 and 6</i>	Mr Dylan Jones
<i>Years 5 and 6</i>	Miss Eiliw Evans
<i>Music</i>	Mrs Heulwen Williams / PPA

Classroom Assistants

Early Years

Mrs Gillian Hughes  
Miss Sarah Pewtner  
Miss Eleri Evans  
Miss Charlotte Pemberton  
Miss Delyth Hughes  
Miss Seren Gough

Years 1 and 2

Miss Lowri Jarvis  
Miss Delyth Jones  
Mrs Jess Maloney

Key Stage 2

Miss Sharon Williams  
Mrs Sharon Harrison(1:1 support)  
Mrs Gwenda Jarvis(1:1 support)  
Mrs Patricia Davies

Secretary/Business Manager

Mrs Sarah Kelsall

Cook

Mrs Sam Hatton

Catering Assistants

Mrs Jane Jones

Caretaker

Mr Kevin Prince

Cleaners

Mrs Karen Kempster  
Miss Judith Haycocks  
Mrs Bethan Buffey  
Miss Kayleigh Evans

## Admission to Ysgol I.D. Hooson

Below is some guidance for the pre-school provision situated at the school and the admission procedure to Ysgol I.D. Hooson.

### Cylch Ti a Fi

'Cylch Ti a Fi' is a 'mother and toddlers' group held at the school every Thursday afternoon between 1.15 p.m and 3 p.m. Children under 2  $\frac{1}{2}$  years can attend with a parent/guardian. The cost of a session is £2 for children up to 2  $\frac{1}{2}$  years old. You are welcome to turn up on a Thursday without booking a place. The service is provided by Mudiad Ysgolion Meithrin.

### Cylch Meithrin

A child may go to 'Cylch Meithrin' when he/she is 2  $\frac{1}{2}$  years old. The service is provided by Mudiad Ysgolion Meithrin. For more information, contact the Cylch Meithrin by dropping in at the school or by phoning 01978 832950 and ask to speak to a member of the Cylch Meithrin staff.

### Early Entitlement

A child is entitled to 'Early Entitlement' in the first full term (Spring or Summer term) after their 3<sup>rd</sup> birthday. Again the service is provided by Mudiad Ysgolion Meithrin. For more information, contact the Cylch Meithrin by dropping in at the school or by phoning 01978 832950 and ask to speak to a member of the Cylch Meithrin staff.



MUDIAD  
YSGOLION  
MEITHRIN

## Admission to Ysgol I.D. Hooson

### Ysgol I.D. Hooson Nursery Class (5 mornings )

Children can start at Ysgol I.D. Hooson in the September following their third birthday. The parents must make an application to Wrexham Education Authority in the January prior to the September. Forms are available on the Wrexham County Borough website.

Although we do keep a list of children who are interested in attending the school, we must emphasise that parents need to make a direct application to Wrexham County Borough Council for a place in Ysgol I.D. Hooson's nursery class. The application form is available on Wrexham County Borough Council's website from the January before starting school in September. ***It is the parents/guardians responsibility to ensure they have received a form and to make sure they return it on time.***

May we remind you that Wrexham County Borough Council are responsible for school admissions and registering your child's name at the school does not guarantee a place at the school.

### Reception Class

If your child has a place in our Nursery Class they will need to re-apply for a place in the full time Reception Class. There is no guarantee of a place in the Reception Class if your child has been admitted to the Nursery Class.

Admissions criteria can be found on the Wrexham County Borough Council website, in the 'Parents' and Carers' Guide to Education Services in Wrexham (available at the school) or you could contact the Admissions Office in Lord Street, Wrexham (Tel: 01978 297505). Once again, the application form is available on Wrexham County Borough Council's website from the October before starting in the Reception class in September. ***It is the parents/guardians responsibility to ensure they have received a form and to make sure they return it on time.***

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### ARRANGEMENTS FOR DISABLED PUPILS.

The school is a modern, inclusive school and the site is suitable for disabled pupils. The staff work hard to ensure that the school is 'open' to everybody.

### EQUAL OPPORTUNITIES

The staff and Governors are keen to promote equal opportunities for everyone.

## SESSION TIMES

Morning :-	8.55 a.m. - 11.45 a.m. (Foundation Phase) 8.55 a.m. - 12.15 p.m. (Juniors)
Afternoon :-	1.00 p.m.—3.15 p.m. .
Nursery Class :-	9.00 a.m. - 11.30 a.m. (morning) 12.45 p.m.—3.15 p.m. (afternoon)



## FREE BREAKFAST CLUB

The school has a Breakfast Club between 7.55 and 8.45 p.m. Your child must arrive by 8.30 a.m. If arriving between 7.55 and 8.15, there is a £1 charge. There is no charge if arriving between 8.15 and 8.30. A registration form will need to be completed by parents/carers before attending the first session. These are available from the club.

A variety of cereals, yoghurts, toast, fruit, fruit juice and milk are provided and there are a number of activities for the pupils. Further information is available at the school.

## AFTER SCHOOL CLUB

The school has its own After School Club in one of the mobile classrooms behind the main building. The club runs from 3.15-5.30 p.m. It costs £3.50 between 3.15 and 4.30 p.m. and another £3.50 if your child stays after 4.30 p.m. The latest you can collect your child is 5.30 p.m.

Once again, further information is available at the school.



## ATTENDANCE AND HOLIDAYS DURING SCHOOL TIME

Would you please ensure you contact the school during the first morning of absence (in person, by phone or e-mail) if your child will be absent.

May we remind you that the Headteacher's permission is needed if you wish to take a child on holiday during term time. No pupils should miss more than 5 days due to family holiday in any academic year. A form is available from the office or on the school's website. Regular attendance is essential to ensure pupils' academic progress.

## SCHOOL UNIFORM

School jumper with logo / Plain jumper/cardigan—Royal Blue  
Polo Shirt—Navy with the school logo  
Trousers / Skirt / Pinafore—Navy  
Summer dress—Blue  
Black Shoes

**RAM Leisure** are the sole suppliers of our school uniform. Their address is **Trinity House, Whitegate Industrial Estate, Whitegate Rd, Wrexham LL13 8UG**. Their telephone number is **360360**. You can order on their website **[www.ourschoolwear.co.uk](http://www.ourschoolwear.co.uk)**. Click on 'junior schools' and you will see the school badge. You will be directed to the relevant page.

## SCHOOL MEALS

The school operates a cashless meal system. Basically, your child is issued with a code and you should the code to apply credit (cash or cheque) to your child's account. The cashless meal system pay machine is in the school foyer. Cheques should be made payable to 'Wrexham County Borough Council'. Please contact the school to apply for 'free school meals'.

The council asks the cook not to provide a meal to a pupil where the debt is greater than £10. Please don't put the cook in this unpleasant position.

## CAR PARK

We would like to remind you to take care in the car park. The car park will always be very busy between 8.50 and 9.00 a.m. and then between 3.00 until 3.25 p.m. and it is everyone's responsibility to ensure the safety of our pupils. We kindly ask you to avoid using the car park between 8.50 and 9.00 a.m. by arriving at school earlier (remember you can use the school's breakfast club), not to park in the drop off zone in the morning and not to park on the crossing points. We kindly ask you to respect our neighbours and not park in areas that cause obstructions outside the school. Thank you for your cooperation.

## BAD WEATHER

As the winter is upon us, we are sure to have some bad weather. Even though the weather can be unfavourable, it is very likely that the school will be open every day. We kindly ask you not to ring the school on these mornings. Information about the school's status will be available on our website <http://ysgolidhooson.cymru>, on the Wrexham website [www.wrexham.gov.uk](http://www.wrexham.gov.uk) or by listening to Heart FM.

## COMMUNICATION WITH THE SCHOOL

May we draw your attention to the new school website. You will find letters and documents, a calendar of events, school news and much more at <http://ysgolidhooson.cymru>. If you would like to receive letters by e-mail, please e-mail the school noting your child/ren's name and class and we'll do the rest. We will continue to send a hard copy. E-mail address: [mailbox@hooson-pri.wrexham.sch.uk](mailto:mailbox@hooson-pri.wrexham.sch.uk)





## HOME SCHOOL AGREEMENT

When a child starts at the school, each parent will be asked to sign an agreement between the school and the home.

## HOMEWORK

Parents are asked to help with reading activities at home.

Key Stage 2 pupils receive regular homework every Thursday. We expect the homework to be handed in promptly.

## PARENT EVENINGS / REPORTS

Each class will have a Curriculum Evening in September. During the evening you will receive information about the year ahead and it is a great opportunity to meet the class teacher.

Parent Evenings are held in the Autumn and Spring terms for you to discuss your child's progress.

Written reports are prepared on the progress of your child at the end of each school year.

The school believes that the only way to ensure that a child reaches his/her full potential is to have total co-operation between the staff, parents and the child. Parents should contact the school immediately if there is a need for a discussion with a member of staff. As a rule, parents should contact the class teacher in the first instance,

If you not happy with the teacher's response, please contact Miss Manon Davies - Foundation Phase leader or Mrs Manon Williams — Key Stage 2 leader. If you remain unsatisfied please contact Mr Dyfan Jones, the Deputy or Mr Rhodri Jones, the Headteacher. If it is a child protection or educational needs matter, please contact Mr Sion Owen, the leader of the Inclusion department.

If the matter is of a serious nature then the Headteacher should be contacted immediately.

## ADDITIONAL EDUCATIONAL NEEDS

It is very important that you share any medical or family information with the school so we can fully support your child.

If your child has Additional Educational Needs, please contact Mr Sion Owen, Head of the Inclusion Department. We can help!

We can help with a variety of issues such as speech and language difficulties, dyslexia and physical difficulties.

When necessary, we co-operate well with external agencies to provide support for pupils and parents.

## SPECIAL EDUCATIONAL NEEDS POLICY

The school's ALN policy is regularly reviewed in line with Welsh Government guidelines. A copy is available at the school. There are two main stages of the policy.

### School Action:

If a pupil needs to receive extra support over and above what he/she already receives in the classroom, a child will be placed on the School Action stage. He/She will be following an Individual Education Plan devised by the school, the parent and the pupil.

### School Action Plus:

If a child who is has been receiving extra support through School Action, is deemed not to be making sufficient progress, the school (with parental permission) will seek external input from the LEA .

We must emphasis that your child's name will only appear on the Special Needs Register if the school has referred your child either internally or externally. Naturally, we will always discuss and seek your permission in these circumstances.

## EXTRA CURRICULAR ACTIVITIES

The school asks for voluntary contributions from parents for some of the extra curricular activities. There is no charge for after school sports clubs.

During the last few year our pupils have the opportunity to take part in and visit some of the following:

Visit to a local Pantomime  
Thanksgiving Services  
Christmas Shows  
School Eisteddfod  
Eisteddfod yr Urdd  
Wrexham Youth Music Festival

Manchester Airport and Techniquest  
Oswestry Hillfort and Conwy  
Speke Hall and Planetarium in Liverpool  
Imperial War Museum Manchester and Erddig

Two days at the Urdd Glan Llyn Centre  
Three days in the Urdd Center, Cardiff  
Three days in the Urdd Centre, Llangrannog  
Technology Day at Ysgol Morgan Llwyd

**To be able to compete in many of the extracurricular activities, the pupils need to be a member of the Urdd. Information about the Urdd is shared with parents in the September curricular evenings and through school letters throughout the year.**

Finally we would like to highlight all the activities organized by the PTA. By arranging several activities including discos, bingo nights, Christmas and Summer Fair, we are able to raise substantial funds and contribute much to school life.



'The community is of the utmost importance to the school, and teachers plan effectively to develop pupils' knowledge of their local area and its well-known people.'

Estyn Report 2019



## SPORT

The school provides a host of opportunities in the world of sport. We are determined to give the pupils as much variety as possible.

All Key Stage 2 pupils receive swimming lessons and each class has access to the school hall once a week to ensure one P.E. session a week whatever the weather.

In their lessons, the pupils have the opportunity to enjoy gymnastics, dance, football, netball, rugby, hockey, athletics, cricket, tennis and rounders. Everyone is encouraged to take part with a strong emphasis on enjoyment. .

The school has a number of after school sports clubs. These include:-

- Sports club for boys
- Sports club for girls
- Running club
- Dance club

During the last few years, the school has participated in football, netball, rugby, hockey, dodgeball, athletics, swimming and cricket tournament—enjoying a good level of success. Our gymnastics and creative dance teams have enjoyed a lot of success in the Urdd National Eisteddfod for a number of years.





### ADMINISTERING MEDICINES IN SCHOOL

If it is necessary for children to receive medicine during school hours, the parents must make the necessary arrangements. NO MEDICINE WILL BE ADMINISTERED BY A MEMBER OF STAFF UNLESS IN EXCEPTIONAL CIRCUMSTANCES.

### HEALTH AND SEX EDUCATION

At the primary stage, the aim should be to prepare pupils to cope with the physical and emotional challenges of growing up, and to give them an elementary understanding of human reproduction. The teaching offered by the school will take into account the parents' views about its context and presentation. Parents can withdraw their child from all or part of the sex education provided.

### RELIGIOUS EDUCATION

All parents have the right to withdraw their child wholly or in part from religious education and collective worship.

### TRANSFER TO SECONDARY SCHOOL

In the Autumn term, parents are invited to choose a secondary school for their child. In recent years most children have attended Ysgol Morgan Llwyd.

### HEALTH AND SAFETY

Naturally, the health and safety of all those who are associated with the school are paramount in our minds. The school has a comprehensive Health and Safety Policy which deals with the safety of pupils, staff, parents and visitors to the school. Health and Safety is an agenda item on all Governors' meetings and we have a number of procedures in place to minimise the risks to all those concerned. If you would like to see a copy of the relevant documentation, please contact the Headteacher.

### SAFEGUARDING AND CHILD PROTECTION

The Welsh Assembly Government makes it clear that schools have important roles to play in the protection of children against abuse. The school follows the guidance from the L.A. regarding pupil welfare; our policy has clear procedures to be followed by all staff. The school, therefore, has a duty to refer any concerns about the well being of pupils to the Social Services Department, and/ or the Police. Mr S Owen is the designated Child Protection Officer, or the Headteacher and Deputy Headteacher in his absence. Mr Paul Pemberton is the designated Governor for Child Protection.

# SCHOOL TERM DATES 2022 / 2023

## Autumn Term

Open	Thursday 1st September 2022
Close	Friday 28th October 2022
Open	Monday 7th November 2022
Close	Friday 23rd December 2022

## Spring Term

Open	Monday 9th January 2023
Close	Friday 17th February 2023
Open	Monday 27th February 2023
Close	Friday 31st March 2023

## Summer Term

Open	Monday 17th April 2023
<b>May Day</b>	<b>Monday 1st May 2023</b>
Close	Friday 26th May 2023
Open	Monday 5th June 2023
Close	Thursday 20th July 2023

## Staff Training Days, when the school will be closed

Thursday 1st September 2022  
Friday 2nd September 2022  
Friday 28th October 2022  
Monday 9th January 2023  
Tuesday 10th January 2023  
Monday 17<sup>th</sup> April 2023



## ADDITIONAL INFORMATION:

### L.E.A. ARRANGEMENTS FOR THE CONSIDERATION OF COMPLAINTS ABOUT THE CURRICULUM AND RELATED MATTERS.

A document explaining the arrangements may be examined at the school office.

Basically the process is as follows :-

Informal level - discussion with the teacher

Discussion with Head of Foundation Phase / Head of Juniors / Head of Inclusion

Meeting with Headteacher

Formal complaint to the Governing Body-in the form of a signed letter

Formal complaint to the L.E.A.

### DOCUMENTS AVAILABLE FOR INSPECTION AT THE SCHOOL

Parents can view the documents listed after making prior arrangement with the school;

D.E.S. Circulars  
Governors A.G.M. Report  
Minutes of Governors Meetings.  
Estyn Report  
School Prospectus  
Curriculum Policies  
Management Policies