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YSGOL I.D. HOOSON

September 8th, 2023

IMPORTANT INFORMATION FOR EVERYONE PLEASE READ

Dear Parents/Carers,

Welcome back to everyone following the summer holidays. We hope you enjoyed the break and are looking forward to a busy year in the life of the school. Thank you to everyone for their co-operation during the beginning of the new term. I would also like to thank the children for the way they have responded to the return to school arrangements.

I would like to present the following information at the beginning of the new term.

Contacting the class teachers - You are able to e-mail the class teachers directly. You can use this to report an absence, change a parents evening time etc. Due to data protection reasons, e-mail should not be used to transfer confidential information. Below are the e-mail addresses for each class teacher. The e-mail system should not be used to make any complaints.

Miss Amy Morris	MorrisA21@hwbcymru.net
Mrs Laura Davies	DaviesL2654@hwbcymru.net
Miss Manon Davies	DaviesM125@hwbcymru.net
Mrs Delyth Jones	DempseyJonesD5@hwbcymru.net
Mrs Esther Rowlands	RowlandsE180@hwbcymru.net
Miss Bethan Morris	MorrisB27@hwbcymru.net
Mr Dyfan Jones	JonesD106@hwbcymru.net
Mrs Manon Williams	WilliamsM1666@hwbcymru.net
Miss Eilw Evans	EvansE42@hwbcymru.net
Miss Catrin Rowlands	RowlandsC193@hwbcymru.net
Mrs Laura Davies	inclusion@hwbmail.net

Please remember to contact the school immediately if you have any questions or issues you want to raise. We are here to help and are very keen to discuss any issues and solve any problems for the good of our pupils.

In the first instance, if you have a concern about your child (educational/behaviour etc) please discuss with the **class teacher**. You may be directed to another member of staff if necessary.

If you are not satisfied with the response - you should contact **Mrs Manon Williams** (Head of Key Stage 2) or **Miss Manon Davies** (Head of Foundation Learning) or **Mr Dyfan Jones** (Deputy Headteacher).

If you are still unsatisfied, please contact **Mr Rhodri Jones** (Headteacher).

If you are still unsatisfied and the issue is not resolved, you should contact **Mr Geraint Phillips**, the Chair of Governors.

Mrs Laura Davies is the school's inclusion and Additional Learning Needs (ALN) co-ordinator. Mrs Davies is available to discuss other concerns involving your child's development and welfare and to discuss any additional support the school may be able to offer your child. If you need to discuss your child with Mrs Davies, then a suitable time will need to be arranged, as Mrs Davies has teaching responsibilities for the reception class for the majority of her weekly timetable. Miss C Rowlands will also be working in partnership with Mrs Davies, not only within the reception class, but also in providing additional support for individuals and groups from year 1 to 6 with a focus on literacy, numeracy and well-being.

Traffic and collecting the children at the end of the school day - We ask all parents/carers to respect the parking and traffic arrangements at the beginning and end of each school day. The situation can sometimes be difficult and we therefore ask all parents/carers for their patience and co-operation. To ensure some key areas are kept traffic free, vehicles should not be parked where cones are located, and cones should not be moved. If you are collecting your child at 3 o'clock (Reception, Year 1 and 2) then you should not arrive on the school campus any earlier than 10 minutes before the collection time, and ensure that you leave the parking area as soon as possible after you have collected your child. If you are collecting your child from year 3,4,5 or 6, then again you should not arrive any earlier than 10 minutes before the collection time. If all parent/carers follow this arrangement, then it will help with the flow of traffic and allow more parking areas to be available during the busy time at the end of the school day. If it is possible, we also encourage all parents/carers who are able to, to avoid bringing a vehicle onto the school site. At the end of the school day, please enter the school yard to collect your child/ren through the side gate (right hand side of building from parking area), and then follow the one-way arrangement around the building towards the parking area. Please ensure that your child is supervised as the car park can be extremely busy at the end of the school day. Please also ensure that care is taken when driving any vehicles on the campus, ensuring that the 5mph speed limit is followed.

Smoking / Vaping - Smoking and Vaping is not permitted on the school campus. This is displayed on entrances onto the school site.

Pupil Absences / Punctuality - Pupils' attendance is always a priority for the school. The Local Authority in partnership with the school will be monitoring pupil's attendance levels and contact will be made with parents/carers when attendance levels become a concern. It is vitally important that pupils attend school regularly. If your child is unwell, we ask that you contact the school on the first day of absence. **Please ensure that you notify school before 9:30.** We encourage you as parents/carers to make every possible effort to avoid arranging holidays during the school term. Important and useful information on attendance was also shared at the end of the Summer term.

Please see below the daily session times. Please share the information with any relatives or carers who may be responsible for dropping off or collecting your child from school. **Please note that morning session starts at 8:55 for reception to year 6 pupils. ALL PUPILS ARE EXPECTED TO ARRIVE IN SCHOOL ON TIME, AND AVOID ARRIVING LATE. Thank you.**

8:55 - Foundation Learning (Reception/Yr1 &2) KS2 (Years 3/4/5/6) start

15:00 - Foundation Learning (Reception/Yr1 &2) finish

15:15 - KS2 (Years 3/4/5/6) finish

9:00 - 11:30 Morning Nursery Start/Finish

Collecting pupils early from school - We ask parents/carers to make every effort possible to avoid this, unless it is for emergency reasons only. It does have an impact on the child's education and can cause inconvenience which can be avoided. Thank you for your co-operation.

School Dinners - Free school dinners are now available for all pupils from reception to year 6, and is served in the school hall with staggered times for different age groups. If you wish for child to have school dinners on any day, then this **MUST BE ORDERED** in advance through your child's ParentPay account.

The school is no longer able to book dinner for the children, it must be done by the parent/carer through their ParentPay account before 8am on the morning or you can book up to 6 weeks in advance. If parents have not booked a lunch for their child, a full hot school meal cannot be guaranteed for the child, and it may only be possible to provide a reduced and simpler meal or sandwich.

If you have not received your child's login details for ParentPay, please contact the school office by emailing mailbox@hooson-pri.wrexham.sch.uk

Dogs - May I take this opportunity to remind you that dogs are not permitted on to the school grounds.

Bikes - We encourage pupil's health and fitness, and cycling to school can contribute positively towards this. If your child does make use of his/her bike to travel to school, and if he/she is not a year 6 pupil, then please arrange appropriate adult supervision when travelling to and from school for your child on a bicycle. We also would encourage your child to wear a suitable safety helmet when cycling.

Some other dates for your diary:

Owain Glyndŵr's Day - Children can wear red, white or green clothing for school.	15/09/23
Curricular Evenings	25/09/23
PTA meeting (in the school)	09/10/23 (6 pm)
Year 4 visit to the Urdd camp in Glan-Llyn	12/10/23-13/10/23
Show Racism the Red card day - the children are asked to wear a red item of clothing for school to support the initiative. £1 donation	20/10/23
Food donations as part of harvest celebrations. The school will present donations received to the local food bank	23/10/22
Year 5/6 harvest service in Bethel Chapel, Ponciau	25/10/23 (10.30 am)
School closes for the children for the half term	27/10/23
School re-opens for staff and pupils	6/11/23
Flu vaccination - Years R-6	13/11/23
Parent Evenings	20/11/23-22/11/23
Christmas Fair	2/12/23
End of term - School closes for pupils and staff	21/12/23

Curricular drop-in evenings - Please see the dates above. This will be an opportunity for you to meet your child's classteacher and receive some valuable information about your child's class.

Communication - The school website(www.hooson.cymru), Schoop, the school app, and the school's Twitter account is currently the main sources of communicating with you as parents/carers. Therefore, please ensure that these are regularly checked.

It will be much appreciated if all parents/carers ensure that any other adults who may be collecting the children from school are made aware of the above information. Once again, I would like to remind you to please contact your child's class teacher through their direct e-mail address if you have any questions about the activities and your child's work, or contact the office at mailbox@hooson-pri.wrexham.sch.uk for general enquiries.

Thank you for your continued co-operation and support.

Yours sincerely,

Rhodri Jones
Headteacher